



**STUDENT REPRESENTATIVE COUNCIL**

**2022 Meeting 5 - May**  
Friday May 13th – 3:30-5:00pm

**Meeting Minutes**

Commented [SY1]: Please edit all in red and change to black font when finalised

**1. Procedural Matters**

1.1. Welcome, Introduction, and Apologies

**Attendees:**

Bakar Mohamad  
Sanjay Thapa  
Sabrina Young  
Jordan Brett  
Ankanksha Ankanksha  
Tiffany Sharpe  
Crystal Ram  
Caitlin Marlor  
Ellyn Joyce Tortal  
Sara Mika  
Simon Preuss-Kearney  
Jasmine Ricciarelli  
Dharshini Sathyanarayanan  
Romonda Eid  
Cameron Chesters  
Jemma Cook

**Apologies:**

Razin Polara  
Vicky-Rae Reed  
Robert Reed  
Danielle Albertine  
Alannah Hader

**Pending:**

Romit Saharan  
Rannie Singh

**Student Observers/Staff:**

Pearl Chung

Grant Murray

Natalie Bradbury

1.2. Acknowledgement of Traditional Custodians of the Land

Sanjay officially opened meeting at 3:35PM.

Tiffany acknowledges the Council is meeting remotely on the lands of the Darug, Eora, Dharawal, Gandangarra, Wiradjuri and Bundjalung peoples. Tiffany pays respect to campus and community Elders, past, present and emerging and extend respects to the Aboriginal and Torres Strait Islander people here today from Western Sydney University. Tiffany acknowledges that the teaching, learning, and research undertaken across our campuses continues to transpire for tens of thousands of years. Tiffany recognises each campus inhabits the traditional lands and Western Sydney University thanks them for the support of its work in its lens of Greater Western Sydney and beyond.

1.3. Declarations of Interest

The Chair invites the committee to declare any new conflict of interests in relation to any matters on the agenda or their role on the committee more generally. No members declare any conflict of interest.

1.4. Starring of Items

All items starred.

1.5. Order of Business

Bakar took the opportunity to ask Grant or Natalie to confirm that the starring of items are prioritised items that we wish to discuss and order of business as the structure in which we follow if there is no objection.

1.6. Confirmation of Previous Minutes

April minutes were not able to be confirmed as a true and accurate record as there was no General Secretary present at the last meeting.

1.7. Confirmation of Member Reports

April reports confirmed as a true and accurate record.  
Seconded by Tiffany.

### 1.8. Action Sheet from Previous Meeting

Sabrina updated the action sheet to reflect ongoing action items from the previous SRC meeting. The Chair skims over ongoing actions from February.

## 2. General Business of the Council

### 2.1. Report from the Chair

Sanjay informs all that they are chairing the meeting. Sanajy informs all that the president Alannah is unable to attend from being unwell and has sent her apologies.

### 2.2. Report from Student Community

Grant thanks all for attendance at C3 conference and reports that it was a success. They inform that Student Community had a debrief earlier this morning and looked at further invigorating and energise all student leaders, collective officers, club leaders, SRC members, community representatives, in the next year.

Grant discusses potential for the establishment of focus groups to obtain feedback and thoughts. They advised all to keep an eye out for invitations for direct feedback and extends this invitation to keep in touch or contact them if anyone has any opinions or ideas. Grant replies to Tiffany that any feedback will be sent to either Grant, Taurai, Alicia Williamson (Student Community Leader).

Grant thanks all for attendance at the LEAD conference and encourages anyone who has not participated in LEAD before to do so.

Grant mentions opportunities that are rolling out in further developing capacity and to look out for agenda for the year including intention of introducing induction process.

Grant is also currently working with the governance team to ensure election runs smoothly and confirm timeframes in which it will be rolled out. They are seeking a robust supported framework before ballots open with awareness of responsibilities and expectations, and opportunities for discussion. They highlight communication and running elections is something to be developed and reformed, and general awareness of the SRC's function.

Grant advised that student representative Reimagine project panels are finished and recommendations reporting have been collated. Grant and Tiffany confirms that this has already been posted on Western Life by Richard. Grant is working towards developing a webpage devoted to it.

Grant offers a potential opportunity to join the student community team on a casual basis in rolling out Diversity Fest and discuss with Student Events member Larissa to ensure it is operational by this year. It will be a hybridised model to stay true to diversity.

Natalie thanks all for their services and appreciate all the support and assistance of those that helped out during the C3 Conference.

Grant answers Tiffany and Bakar in regards to elections taking place in the second half of the year. The decision has been made to change SRC terms to be a half year start and half year finish. Reasons being the cross over between multiple SSAF budgets causing confusion, succession planning, alignment to representative bodies. Terms of 2023 SRC declared at end of elections and start terms 1<sup>st</sup> January 2023 and finish 31<sup>st</sup> December 2023.

Grant answers Sanjay's question about the student leader's forum that Taurai may be holding a monthly meeting for student leaders.

2.3. Report from Collectives

2.4. Report on SRC Budget

2.5. Reports and Recommendations from SRC Committees

Simon agrees with Bakar's actions to set up a table on campus. They discuss potentially talking to the PROVOST regarding tour of campus with an extended invitation to the SRC.

### 3. New Business of the Council

#### 3.1 Title: Presentation in June meeting about Bankstown campus

<b>Issue</b>	Stuart Nisbett will be attending June SRC meeting to provide an update on the Bankstown Campus.
<b>Date</b>	
<b>Mover</b>	Bakar
<b>Seconder</b>	

#### Issue Description:

- Natalie Bradbury (Director, Student Retention & Success) has advised that Stuart Nisbett will be available for the following SRC Meeting date and time to provide '*a briefing on the Bankstown City Campus – the plans for opening and student spaces and amenities etc.*'.

#### Item just for noting.

Natalie states that Stuart will be attending the next meeting to update all on the Bankstown Campus project with expectations to open for first teaching period in 2023.

### 3.2 Title: In-person meetings

<b>Issue</b>	Update as to whether we'll be starting in-person meetings
<b>Date</b>	
<b>Mover</b>	Bakar
<b>Seconder</b>	Tiffany and Jasmine

#### Item description

- For discussion.

Bakar discusses the return to in-person meetings to build the team dynamic, connectivity and reinvigorate team spirit.

Tiffany agrees to the benefit of in-person meetings to communication and conflict. However argues that commitments, timetabling and location makes it difficult for physical attendance. They suggest switching between campuses to ensure inclusivity.

Unidentified speaker 1 discusses a transitional stage of hybrid meetings.

Crystal highlights that regardless of the location of meetings the requirement as a member of the SRC is understanding and maintaining responsibilities as per the contract and paid honorarium.

**Action: Sabrina to organise time and location for future hybrid meetings.**

Motion unanimously passed

### 3.3 Title: Budget processes

<b>Issue</b>	Jenny offered to attend a meeting to run us through budget processes
<b>Date</b>	
<b>Mover</b>	Bakar
<b>Seconder</b>	Tiffany and Simon

#### Item description:

- For discussion. If members require a session like this, we should book in a meeting where she attends and runs us through this.
- Her email: *Going forward, if required, I can attend a mutually agreed upon SRC meeting to briefly go through the Flow Charts/Process document and attempt to answer any queries (or as mentioned, savvy Reps can join in who can respond also J).*

#### Proposed Action:

Bakar recommends taking 10-15 minutes of future general SRC meetings to undergo some training or clarifications.

Unidentified speaker suggested to ensure we have adequate time so that the training process is not rushed and everyone has clear understanding.

**Action: Bakar to email Jenny and set up suitable time at one of our meetings to run through the budgeting process.**

Motion unanimously passed

### 3.4 Title Jigsaw Puzzle Competition

<b>Issue</b>	Jigsaw Puzzle Competition
<b>Date</b>	4/05/2022
<b>Mover</b>	Dharshini Sathyanarayanan
<b>Seconder</b>	Jasmine

#### *Issue Description:*

The aim of this competition is to do 500-piece jigsaw puzzle in the shortest amount of time. Students can participate in teams of 4. If individual students who are not in any team can still participate, they will be allocated to a team on that day. Prizes will be given to teams who won the 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> place. Spot prizes like under-the-seat prize and best team name award will be handed out.

#### *Portfolios/Students Impacted:*

Western Sydney University students

#### *Recommendation:*

- Participants would have to assemble a jigsaw puzzle of 500 pieces in 2 hours. Any team that does not complete their puzzle within the timeframe, the remaining pieces will be counted to determine their ranking.
- Each team will be given different puzzle, but would have very similar difficulty levels. Participants can choose the table number.
- At the beginning of the competition, teams will be given a sheet where they will be required to fill their names, student IDs, phone numbers, table number and a team name.
- Timer will start when the participants flip the puzzle box.
- No devices or outside assistance permitted while working on a puzzle.

#### *Justification/Reason for Recommendation:*

Now that events are happening on-campus, hosting a jigsaw puzzle competition (preferably in Parra Week 2/3 of Spring semester 2022) would increase student engagement. It is also a great way to meet new people.

#### *Budget Impact:*

<b>Items</b>	<b>Quotes/Cost</b>
500-piece jigsaw puzzle	\$23.90 – \$29.90 <a href="https://puzzlepalace.com.au/?s=500&amp;post_type=product">https://puzzlepalace.com.au/?s=500&amp;post_type=product</a>
Prizes	approx. \$1000 - \$1500

Aakanksha raised issue of difficulty of 500 piece puzzles.

Tiffany agrees that 500 pieces are doable and stated that the event should be held at Campbelltown campus as Dharshini is the Campbelltown representative. Otherwise held as a cross-campus event with further discussion with other campus representatives.

Crystal recommends getting students to register and see numbers before deciding.

Sara offers to assist with this event.

**Proposed Action:**

Dharshini to recruit a team of five to assist in organisation, event hosting online, marketing, etc, and discuss details and budgeting with event officers.

**3.5 Title \$2000 for the communication of residential student related interests.**

Commented [SY(2)]: Simon asked if it could have been more broad

<b>Issue</b>	\$2000 for the communication of residential student related interests.
<b>Date</b>	
<b>Mover</b>	Jordan Brett
<b>Seconder</b>	Crystal Ram

*Issue Description:*

I would like to put forward a motion that assigns \$2000 for the communication of residential student related interests.

This is likely to include but is not limited to:

A-frames, corflutes, marketing materials such as pamphlets, accessible business cards, stationary, and additional engagement materials where required or requested.

This allocation of resources will fall under the responsibility of the Residential Student Representative

*Portfolios/Students Impacted:*

residential students

*Budget Impact:*

<b>Items</b>	<b>Quotes/Cost</b>
Communications	\$2000

Jordan raises concerns that people are not aware of the residential representative and what SRC does. They want students to be able to contact or know where to contact for help.

Simon suggests potentially expanding assigning expenditure beyond just communication such as support.

Jordan states that they wish to focus on communication first before extending to other areas of expenditure.

Motion unanimously passed



3.6 Title: Winter Wonderland Fête

<b>Issue</b>	Promoting SRC and Collectives through fun and games + fundraising
<b>Date</b>	June-July 2022
<b>Mover</b>	Romonda Eid
<b>Seconder</b>	

Commented [SY(3)]: Other speaker 1:09:00 jordan  
 Commented [SY(4R3)]: From Crystal R Ram to Everyone 04:51 PM  
 No  
 From Caitlin Marlor to Everyone 04:51 PM  
 No  
 From Jordan Brett to Everyone 04:51 PM  
 No

Issue Description: The SRC would like to promote what the roles and responsibilities of the student council entail. Additionally, the end of the Semester should be celebrated after the shocking few years when students have been isolated and away from Campus life. I want to focus the fête on fun and games, and it’s meant to be a celebration of returning to “normal” and a way to reward the students of ALL Campuses for their dedication to learning and patience during this difficult time.

I also would like to invite any of the SRC and Collectives who are kind enough and willing to fund their own cupcake/ baked goods stand, with proceeds of that fundraiser being donated to Vicky-Rae’s surgery costs. I think it’s a nice thing when you can help someone during a difficult time. I’m not suggesting by any means that the SRC fund this initiative, but I would encourage anyone able and willing to donate their time and a few dollars to fund the bake sales.

Portfolios/Students Impacted: The whole campus is invited; therefore, I am confident that all students will be impacted positively - that’s the prominent part. Our Welfare and Wellbeing Representative, VickyRae, will also impact this event. I think it’s fair to say she will have some say in what is shared about her journey and story.

Ultimately the SRC, Clubs and Collectives will be Impacted, as will the VPA and President. I encourage all parties to throw in as many ideas and thoughts as possible to make this single-day event a treat.

Also, being mindful of WHS safety and a Covid safe plans, WHS and Campus Safety and Security will also be impacted, as will our Disabilities Representative, Robert, who will be formulating our accessibility plan – I firmly believe that all accessibility, safety and wellbeing targets will be met.

Recommendation: I recommend that the SRC allocates a Budget of 10k from the VPA Budget to host a Winter Wonderland Fête, encompassing student clubs and other amusements, e.g. Food stalls, bull riding, games, possible show bags etc.

Justification/Reason for Recommendation: The cost of marquees, show bags, rides and food stalls will be costly and require a budget of \$10k at least. There will also be costs for live music, bull rides and other amusements and games. Issue Promoting SRC and Collectives through fun and games + fundraising Date June - July 2022 Mover Romonda Eid Seconder Budget Impact: Proposed Action: Items Quotes/Cost Marquees Food stalls Live music Mechanical Bull ( Bullman) Approx. \$1300 Showbags ( Showbags.com.au)

*Budget Impact:*

Items	Quotes/Cost
Marquees	
Food stalls	
Live music	
Mechanical Bull (Bullman)	Approx. \$1300
Showbags (showbags.com.au)	

Romonda states that some people have already expressed interest to participate in a working group. They mention that they hoped that some of the SRC were kind enough to offer their personal budget (not SRC funds) towards a cupcake store or baked goods store in honor of Vicki-Rae's treatment.

Commented [SY5]: Redaction?

Caitlyn raises equity issue as SRC does not have capacity to raise money for every student that gets cancer at the university. They suggest establishment of a student Ausstance Fund or personal donation to a charity.

Commented [SY6]: May need to be redacted

Tiffany highlights the contributions that Vicky has made and agrees with students raising their own funds with the set up of their personal stalls as part of the Winter Fete.

Caitlyn disagrees with the agenda item being raised through SRC.

Jordan suggests that the equity issue can be resolved through an expression of interest out to any student who would like to fundraise for their own event to make it fair for all students. They can not support allowing one student run their own stall to raise personal funds but not others.

Motion passed at a no vote of 3, out of 16 members present  
Members who stated a no vote: Crystal R Ram, Caitlin Marlor, Jordan Brett

**Proposed action:**

Romonda to set up working group and start planning and moving towards implementation of the event.

**3.7 Title: Title Convenience Store on-campus (Parramatta South and elsewhere as needed)**

<b>Issue</b>	On-campus convenience store
<b>Date</b>	
<b>Mover</b>	Sabrina Young
<b>Secunder</b>	

*Issue Description:*

- Hard to access over-counter medication, no university spirit/belonging without paraphernalia, lack of easy-to-go foods and snacks

*Portfolios/Students Impacted:*

- WSU students convenience

*Recommendation:*

- Introduce on-campus convenience stores
- Design, production and dissemination of university branded products – shirts, jumpers, jackets, lanyards, pens, workbooks, water bottles, etc.
  - o I can probably assist with outsourcing (experience with Taobao and connections with Custom Teez business and designers)
  - o Else, outsourcing can take place within university with the marketing/design team that Bakar plans to hire for short term interning

*Justification/Reason for Recommendation:*

- There is a need for student convenience – having to leave campus to go to a shopping centre elsewhere creates time wastage for students who could more effectively use that time to study or attend class
- Students that leave campus because of a headache or supplies, etc and decide not to return as it is a hassle to get to and from campuses – impact on educational value

*Budget Impact:*

May not be a budget impact if we have a third party company willing to rent a space from the university and set up their business (franchisees/small businesses)

Jordan asks for clarification on the practicality, who will be hiring the staff if we outsource it to franchise it, who holds the liability. They suggested this to be raised in the beginning of section 3 for better discussion.

Simon affirms understanding of this agenda is an item is basically just the question “Would you like a store if it was possible, and then we decide, yes or no, and then we actually look into it.”

Natalie suggests there is widespread support for this motion. They know that the Office of State Commercial have been discussing this since the loss of Co-op across campuses and seeking its replacement.

**Proposed action:**

Sabrina to seek discussion with the Office of State Commercial to see how to expedite the process.

**3.8 Title SRC Communications channel**

<b>Issue</b>	Team communication is not inclusive and/or accessible
<b>Date</b>	5/05/2022
<b>Mover</b>	Crystal Ram
<b>Seconder</b>	

*Issue Description:*

Received feedback from multiple individuals suggesting that technology outside of WSU approved means of communication is not inclusive and/or accessible to all members, this cannot continue to be standard practice. This includes and is not limited to Facebook messenger, Instagram and telephone use.

*Portfolios/Students Impacted:*

SRC Team

*Recommendation:*

Communication is via WSU approved means of communication such as Outlook.

*Justification/Reason for Recommendation:*

Means of communication is not inclusive and/or accessible to all members

Crystal clarifies that use of Facebook, Instagram and telephone is not the standard of communication practice.

Sabrina agrees that only formal documentations and communications should be done via appropriate university means such as Outlook. However communication in general should not be limited to university means only.

Crystal highlights the following of procedures and record keeping of agenda items should not be raised outside of university platforms.

Jordan agrees that general communication outside of SRC is not to be administered by SRC however anything related to the SRC should be done within the professional capacity thus they will be supporting this motion.

Motion dismissed at a no vote of 8, at an abstain vote of 1, out of 16 members present.  
 Members who stated a no vote: Romonda, Tiffany, Caitlyn, Ellyn, Aakanksha, Dharshini, Bakar, Sanjay  
 Members who stated an abstain: Simon

**3.9 Title Ethno-cultural Budget Request**

<b>Issue</b>	ethno-cultural related interests
<b>Date</b>	5/05/2022
<b>Mover</b>	Crystal Ram
<b>Seconder</b>	Jordan Brett

*Issue Description:*

Communication of ethno-cultural related interests. This is likely to include A frames, corflutes, marketing materials such as pamphlets, accessible business cards, stationary, and additional engagement materials where required or requested.

**Commented [SY(7)]:** From Tiffany to Everyone 05:00 PM  
 no  
 From Ellyn Joyce to Everyone 05:01 PM  
 no  
 From Romonda Eid to Everyone 05:05 PM  
 We are talking in an SRC group I don't think general chat is "unprofessional"  
 No  
 From Caitlin Marlor to Everyone 05:05 PM  
 No  
 From Simon Preuss-Kearney to Everyone 05:05 PM  
 Abstain  
 From Aakanksha to Everyone 05:05 PM  
 No  
 From Dharshini Sathyanarayanan to Everyone 05:05 PM  
 No

**Commented [SY(8)]:** From Romonda Eid to Everyone 05:10 PM  
 No  
 From Tiffany to Everyone 05:10 PM  
 No

*Portfolios/Students Impacted:*

Ethno-cultural Collective

*Recommendation:*

Assign \$2000 for the communication of ethno-cultural related interests

*Justification/Reason for Recommendation:*

N/A

*Budget Impact:*

<b>Items</b>	<b>Quotes/Cost</b>
	\$2000

Motion passed at a no vote of 2, out of 16 members present

Members who stated a no vote: Romonda, Tiffany

#### **4. Other Business**

#### **5. Next Meeting and Close**

The meeting officially closed at 5.25 pm.

Upcoming meetings and due dates:

April 8th before easter - reports/agenda items due March 30<sup>th</sup>

As usual, all meetings will occur from 3.30 pm to 5 pm.

## 6. Additional Documents

### 1.1 July 2021 Action Sheet

July Action Sheet		
Action	Responsibility	Completion
Razin to follow up on Intersession Day Out after COVID-19 and get more info from Rameez.	Razin	Planning for post COVID

### 1.1 August 2021 Action Sheet

August Action Sheet		
Action	Responsibility	Completion
Collective Officer Honorariums - Danielle to send a blanket email and organise a zoom meeting to discuss further.	Danielle, Richard, Simon, Sarah	Ongoing

### 1.2 January 2022 Action Sheet

January Action Sheet		
Action	Responsibility	Completion
Bakar to work on student assistance for SRC	Bakar	Complete
SRC reps with budget portfolios assigned to provide updates in their member reports and/or mention them in the monthly SRC meetings	All reps	Complete
Emma to get back to the SRC with estimated affiliation cost and list of elected reps for 2022	Emma Hogan	Unconfirmed

### 1.3 February 2022 Action Sheet

February Action Sheet		
Action	Responsibility	Completion
Richard to report back to SRC on more frequent EOI opportunities	Richard	Ongoing
Danielle to follow up Daniel Jantos and inclusive communities re: collectives	Danielle	Ongoing
Bakar to work on campus stall initiative	Bakar and campus reps	Ongoing

1.4 March 2022 Action sheet

<b>March Action Sheet</b>		
<b>Action</b>	<b>Responsibility</b>	<b>Completion</b>
Cameron organise VC meetings - (suggestion by Grant - follow up with Rose --> Aw response. If no response, just send a calendar invite for them to attend --> If that doesn't work --> threaten school wide petition about the issues we've been wanting to bring up)	<b>Cameron</b>	<b>Ongoing</b>
Cameron to launch petition for Parking campaign	<b>Cameron</b>	<b>Ongoing</b>
Bakar to hand over residential campaign to new residential rep upon election	<b>Bakar</b>	Ongoing
Bakar to discuss social media officer role with Grant	<b>Bakar</b>	Complete
Alannah to finalise newsletter template for monthly SRC updates	<b>Alannah</b>	Ongoing
Put agenda for VC meeting together	<b>Sabrina + all reps raise items</b>	Ongoing