



**STUDENT REPRESENTATIVE COUNCIL
[MEETING DETAILS]**

DATE: 13 May 2022

TIME: 3:30 Pm

LOCATION/LINK: <https://uws.zoom.us/j/89083132830?pwd=S3ovcFFVa1JPcS92dkRqYWlnUln5dz09#success>

Agenda

1. Procedural Matters

- 1.1. Welcome, Introduction, and Apologies
- 1.2. Acknowledgement of Traditional Custodians of the Land
- 1.3. Declarations of Interest
- 1.4. Starring of Items
- 1.5. Order of Business
- 1.6. Confirmation of Previous Minutes
- 1.7. Confirmation of Member Reports
- 1.8. Action Sheet from Previous Meeting

Commented [SY(1): 3:35 start
Tiffany – welcome to country
Bakar – vp
sanjay – chair
Declarations of interest???

Commented [SY(2): TASK: TO COMPLETE LAST MONTHS MINUTES
Alannah had the responsibility of the report

2. General Business of the Council

- 2.1. Report from the Chair
- 2.2. Report from Student Community
- 2.3. Report from Collectives
- 2.4. Report on SRC Budget
- 2.5. Reports and Recommendations from SRC Committees

Commented [SY(3): Natalie Bradbury – student retention and success
Grant Murray states that he has touched based with newly inducted SRC
To support training, elections, councils, processes, and all things procedural

Commented [SY(4): No comment from the collectives

Commented [SY(5): Simon – PROVOST 31:00
32:30 Bakar – bankstown campus,
Natalie – project has some meetings with SRC in previous form
Camopus in bankstown city coming along
Open for first teaching period next year
Student bases
Questions
Arrangepeople for a walkthrough
Loop of new campus development

3. New Business of the Council

Title: Presentation in June meeting about Bankstown campus

Issue	Stuart Nisbett will be attending June SRC meeting to provide an update on the Bankstown Campus.
Date	
Mover	Bakar
Seconder	

Issue Description:

- Natalie Bradbury (Director, Student Retention & Success) has advised that Stuart Nisbett will be available for the following SRC Meeting date and time to provide '**a briefing on the Bankstown City Campus – the plans for opening and student spaces and amenities etc.**'.

Item just for noting.

Title: In-person meetings

Issue	Update as to whether we'll be starting in-person meetings
Date	
Mover	Bakar
Seconder	

Item description

- For discussion.

Title: Budget processes

Issue	Jenny offered to attend a meeting to run us through budget processes
Date	
Mover	Bakar
Seconder	

Item description:

- For discussion. If members require a session like this, we should book in a meeting where she attends and runs us through this.
- Her email: *Going forward, if required, I can attend a mutually agreed upon SRC meeting to briefly go through the Flow Charts/Process document and attempt to answer any queries (or as mentioned, savvy Reps can join in who can respond also J).*

Title Jigsaw Puzzle Competition

Issue	Jigsaw Puzzle Competition
Date	4/05/2022
Mover	Dharshini Sathyanarayanan
Seconder	

Issue Description:

The aim of this competition is to do 500-piece jigsaw puzzle in the shortest amount of time. Students can participate in teams of 4. If individual students who are not in any team can still participate, they will be allocated to a team on that day. Prizes will be given to teams who won the 1st, 2nd and 3rd place. Spot prizes like under-the-seat prize and best team name award will be handed out.

Portfolios/Students Impacted:

Western Sydney University students

Recommendation:

- Participants would have to assemble a jigsaw puzzle of 500 pieces in 2 hours. Any team that does not complete their puzzle within the timeframe, the remaining pieces will be counted to determine their ranking.
- Each team will be given different puzzle, but would have very similar difficulty levels. Participants can choose the table number.
- At the beginning of the competition, teams will be given a sheet where they will be required to fill their names, student IDs, phone numbers, table number and a team name.
- Timer will start when the participants flip the puzzle box.
- No devices or outside assistance permitted while working on a puzzle.

Justification/Reason for Recommendation:

Now that events are happening on-campus, hosting a jigsaw puzzle competition (preferably in Parra Week 2/3 of Spring semester 2022) would increase student engagement. It is also a great way to meet new people.

Budget Impact:

Items	Quotes/Cost
500-piece jigsaw puzzle	\$23.90 – \$29.90 https://puzzlepalace.com.au/?s=500&post_type=product
Prizes	approx. \$1000 - \$1500

Title \$2000 for the communication of residential student related interests.

Commented [SY(6): Simon asked if it could have been more broad

Issue	\$2000 for the communication of residential student related interests.
Date	
Mover	Jordan Brett
Secunder	Crystal Ram

Issue Description:

I would like to put forward a motion that assigns \$2000 for the communication of residential student related interests.

This is likely to include but is not limited to:

A-frames, corflutes, marketing materials such as pamphlets, accessible business cards, stationary, and additional engagement materials where required or requested.

This allocation of resources will fall under the responsibility of the Residential Student Representative

Portfolios/Students Impacted:

residential students

Budget Impact:

Items	Quotes/Cost
Communications	\$2000

Title: Winter Wonderland Fête

Issue	Promoting SRC and Collectives through fun and games + fundraising
Date	June-July 2022
Mover	Romonda Eid
Seconder	

Commented [SY(7)]: Other speaker 1:09:00 jordan
Commented [SY(8R7)]: From Crystal R Ram to Everyone 04:51 PM
 No
 From Caitlin Marlor to Everyone 04:51 PM
 No
 From Jordan Brett to Everyone 04:51 PM
 No

Issue Description: The SRC would like to promote what the roles and responsibilities of the student council entail. Additionally, the end of the Semester should be celebrated after the shocking few years when students have been isolated and away from Campus life. I want to focus the fête on fun and games, and it’s meant to be a celebration of returning to “normal” and a way to reward the students of ALL Campuses for their dedication to learning and patience during this difficult time.

I also would like to invite any of the SRC and Collectives who are kind enough and willing to fund their own cupcake/ baked goods stand, with proceeds of that fundraiser being donated to Vicky-Rae’s surgery costs. I think it’s a nice thing when you can help someone during a difficult time. I’m not suggesting by any means that the SRC fund this initiative, but I would encourage anyone able and willing to donate their time and a few dollars to fund the bake sales.

Portfolios/Students Impacted: The whole campus is invited; therefore, I am confident that all students will be impacted positively - that’s the prominent part. Our Welfare and Wellbeing Representative, VickyRae, will also impact this event. I think it’s fair to say she will have some say in what is shared about her journey and story.

Ultimately the SRC, Clubs and Collectives will be Impacted, as will the VPA and President. I encourage all parties to throw in as many ideas and thoughts as possible to make this single-day event a treat.

Also, being mindful of WHS safety and a Covid safe plans, WHS and Campus Safety and Security will also be impacted, as will our Disabilities Representative, Robert, who will be formulating our accessibility plan – I firmly believe that all accessibility, safety and wellbeing targets will be met.

Recommendation: I recommend that the SRC allocates a Budget of 10k from the VPA Budget to host a Winter Wonderland Fête, encompassing student clubs and other amusements, e.g. Food stalls, bull riding, games, possible show bags etc.

Justification/Reason for Recommendation: The cost of marquees, show bags, rides and food stalls will be costly and require a budget of \$10k at least. There will also be costs for live music, bull rides and other amusements and games. Issue Promoting SRC and Collectives through fun and games + fundraising Date June - July 2022 Mover Romonda Eid Seconder Budget Impact:

Items	Quotes/Cost
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Marquees	
Food stalls	
Live music	
Mechanical Bull (Bullman)	Approx. \$1300
Showbags (showbags.com.au)	

Title: On-campus convenience store

Issue	On-campus convenience store
Date	
Mover	Sabrina Young
Secunder	

Commented [SY(9): Officer state of estate and commercial
Stay in contact with natalie
How that can happen

Issue Description:

- Hard to access over-counter medication, no university spirit/belonging without paraphernalia, lack of easy-to-go foods and snacks

Portfolios/Students Impacted:

- WSU students convenience

Recommendation:

- Introduce on-campus convenience stores
- Design, production and dissemination of university branded products – shirts, jumpers, jackets, lanyards, pens, workbooks, water bottles, etc.
 - o I can probably assist with outsourcing (experience with Taobao and connections with Custom Teez business and designers)
 - o Else, outsourcing can take place within university with the marketing/design team that Bakar plans to hire for short term interning

Justification/Reason for Recommendation:

- There is a need for student convenience – having to leave campus to go to a shopping centre elsewhere creates time wastage for students who could more effectively use that time to study or attend class
- Students that leave campus because of a headache or supplies, etc and decide not to return as it is a hassle to get to and from campuses – impact on educational value

Budget Impact:

May not be a budget impact if we have a third party company willing to rent a space from the university and set up their business (franchisees/small businesses)

Title SRC Communications channel

Issue	Team communication is not inclusive and/or accessible
Date	5/05/2022
Mover	Crystal Ram
Seconder	

Issue Description:

Received feedback from multiple individuals suggesting that technology outside of WSU approved means of communication is not inclusive and/or accessible to all members, this cannot continue to be standard practice. This includes and is not limited to Facebook messenger, Instagram and telephone use.

Portfolios/Students Impacted:

SRC Team

Recommendation:

Communication is via WSU approved means of communication such as Outlook.

Justification/Reason for Recommendation:

Means of communication is not inclusive and/or accessible to all members

Title Ethno-cultural Budget Request

Issue	ethno-cultural related interests
Date	5/05/2022
Mover	Crystal Ram
Seconder	Jordan Brett

Issue Description:

Communication of ethno-cultural related interests. This is likely to include A frames, corflutes, marketing materials such as pamphlets, accessible business cards, stationary, and additional engagement materials where required or requested.

Portfolios/Students Impacted:

Ethno-cultural Collective

Recommendation:

Assign \$2000 for the communication of ethno-cultural related interests

Justification/Reason for Recommendation:

N/A

Budget Impact:

Items	Quotes/Cost
	\$2000

Commented [SY(10)]: From Tiffany to Everyone 05:00 PM
no
From Ellyn Joyce to Everyone 05:01 PM
no
From Romonda Eid to Everyone 05:05 PM
We are talking in an SRC group I don't think general chat is "unprofessional"
No
From Caitlin Marlor to Everyone 05:05 PM
No
From Simon Preuss-Kearney to Everyone 05:05 PM
Abstain
From Aakanksha to Everyone 05:05 PM
No
From Dharshini Sathyanarayanan to Everyone 05:05 PM
No

Commented [SY(11)]: From Romonda Eid to Everyone 05:10 PM
No
From Tiffany to Everyone 05:10 PM
No

4. Other Business

1. Idea of forming a working group to look at and perhaps overhaul the compulsory training
2. Revisiting the opt-out/opt-in discussion on students receiving SRC emails
3. Flag the need to make any merch and advertising purchases sustainable
4. Discussion and explanation of what Other Business and General Business confers to
5. SRC website update

5. Next Meeting and Close

6. Additional Documents

1.1 July 2021 Action Sheet

July Action Sheet		
Action	Responsibility	Completion
Razin to follow up on Intercession Day Out after COVID-19 and get more info from Rameez.	Razin	Planning for post COVID

1.1 August 2021 Action Sheet

August Action Sheet		
Action	Responsibility	Completion
Collective Officer Honorariums - Danielle to send a blanket email and organise a zoom meeting to discuss further.	Danielle, Richard, Simon, Sarah	Ongoing

1.2 January 2022 Action Sheet

January Action Sheet		
Action	Responsibility	Completion
Bakar to work on student assistance for SRC	Bakar	Ongoing
SRC reps with budget portfolios assigned to provide updates in their member reports and/or mention them in the monthly SRC meetings	All reps	Ongoing
Emma to get back to the SRC with estimated affiliation cost and list of elected reps for 2022	Emma Hogan	Ongoing

1.3 February 2022 Action Sheet

February Action Sheet		
Action	Responsibility	Completion
Richard to report back to SRC on more frequent EOI opportunities	Richard	Ongoing
Danielle to follow up Daniel Jantos and inclusive communities re: collectives	Danielle	Ongoing
Hollie to draft collective position with the union and SRC reps, duties involved and how it'll fit into the SRC structure and if it'll operate across multiple campuses	Hollie and others	Potentially cancelled (if no information by May meeting, cancelled)
Bakar to work on campus stall initiative	Bakar and campus reps	Ongoing

1.4 March 2022 Action sheet

March Action Sheet		
Action	Responsibility	Completion
Cameron organise VC meetings - (suggestion by Grant - follow up with Rose --> Aw response. If no response, just send a calendar invite for them to attend --> If that doesn't work --> threaten school wide petition about the issues we've been wanting to bring up)	Cameron	
Cameron to launch petition for Parking campaign	Cameron	
Bakar to hand over residential campaign to new residential rep upon election	Bakar	
Bakar to discuss social media officer role with Grant	Bakar	
Alannah to finalise newsletter template for monthly SRC updates	Alannah	
Put agenda for VC meeting together	Sabrina + all reps raise items	