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**STUDENT REPRESENTATIVE COUNCIL**

**DATE: 11 March 2022**

**TIME: 3:30 PM – 5 PM**

**March Agenda**

1. **Procedural Matters**
	1. Welcome, Introduction, and Apologies
	2. Acknowledgement of Traditional Custodians of the Land
	3. Declarations of Interest
	4. Starring of Items
	5. Order of Business
	6. Confirmation of Previous Minutes
	7. Confirmation of Member Reports
	8. Action Sheet from Previous Meeting
2. **General Business of the Council**
	1. Report from the Chair
	2. Report from Student Community
	3. Report from Collectives
	4. Report on SRC Budget

SRC reps with budget portfolios assigned to provide updates in their member reports and/or mention them in the monthly SRC meetings.

* 1. Reports and Recommendations from SRC Committees
1. **New Business of the Council**

**3.1 Increased NUS Presence and Involvement [to readdress from Jan meeting]**

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| **Issue** | Lack of General Awareness and Support of NUS at WSU |
| **Date** | 01/01/2022 |
| **Mover** | Simon Preuss-Kearney |
| **Seconder** |  |

**Issue Description:**

There is a general lack of awareness and interest of the National Union of Students (NUS) at WSU. If you were to take random samples of student’s general awareness of what the NUS is, or what it does – you are likely to find most students on campus have little to no idea of what you are asking them. This could be considered unfortunate, as this is the peak student representative body to support and fight for students – yet our diverse demographic is not aware that they are entitled to some support from the union (should they contact them). Additionally, many of our students are the first of their families to attend University, with many others also being lower socioeconomic in status. The NUS should be a perfect body to support and advocate alongside the SRC and the students for better support and change for these students, who oftentimes manage precarious study/working lives. Therefore, it seems that getting more actively involved with the NUS is long overdue.

**Portfolios/Students Impacted:**

Any students, especially the politically motivated/interested.

**Recommendation:**

I believe we should conduct the following actions:
Organising interviews and gather information from each of the factions (in partnership with WSUP) to profile and objectively present each faction and their beliefs to the student cohorts.

Discuss and suggest future induction practices for the NUS (Like information packages that can be sent out to the school each year and disrupted to the NUS Delegates – this really should be sent to all Universities, but for ours this would be particularly helpful).

Put these into action through a working group to best decide the outcomes and goals for introducing the NUS to the student body, as well as discover what the Western student body wants from NUS.

**Justification/Reason for Recommendation:**

We are a paying member/supporter of the NUS with 7 delegates which attend conferences, yet many students of Western aren’t even aware of the NUS’s existence, or the benefits and opportunities tied to student lobbing and activism. By organising a working group, we can go about changing that, and better connecting our University with the NUS, for the benefit of our students.

**Budget Impact:**

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| **Items** | **Quotes/Cost** |
| Covering any possible rewards for participation in surveys and/or promotional material | $1000 |

**Proposed Action:**

I propose that the SRC create a working group to organise possible NUS involvement, gather information from the NUS, and make information about them available to the cohort, supported with a budget of $1000 to support this initiative.

**Notes from January Meeting:**

* SRC to revise NUS agenda item in March meeting. And reps to spend time familiarising themselves with NUS and what they do
* Emma to get back to the SRC with estimated affiliation cost and list of elected reps for 2022

**3.2 Monthly campus stalls**

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| **Issue** | Having campus stalls for students |
| **Date** | 02/03/2022 |
| **Mover** | Sara and Bakar |
| **Seconder** |  |

*Issue Description:*

An objective being sought is to make the SRC more prominent and connected with students. Apart from our increased online students, campus stalls to speak to students or even inform them who the SRC are would serve this objective.

*Portfolios/Students Impacted:*

All students

*Recommendation:*

Have monthly campus stalls to connect with students as the SRC.

*Justification/Reason for Recommendation:*

A lack of recognition amongst students.

*Budget Impact: $*

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| **Items** | **Quotes/Cost** |
| Printing and laminating | $100 |
| Signage | Unknown what exists and costs |
| Merch for exec | SRC shirts price |
| Incentive – gift cards, large gift, food, snacks | $150 per campus per month |
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**Proposed Action:**

* Clarify budget items
* Campus reps to hold stalls including online rep
* Items to be ordered/purchased for stalls

**3.3 The newsletter proposal**

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| **Issue** | Accessibility to mailing list for all events |
| **Date** | 04/03/2022 |
| **Mover** | Bakar |
| **Seconder** |  |

*Issue Description:*

Student reps have raised the issue of inaccessibility to the SRC mailing list – the biggest platform for SRC marketing. To address this issue, a newsletter suggestion had been previously proposed and actioned by Alannah. This item is to re-ignite this solution and reiterate the purpose it serves. It can be summarized as:

* Allowing accessibility to the mailing list for all SRC reps
* Avoiding email overload to students (this would be problematic if all reps were to send individual emails about their events etc.)
* Promoting equality of marketing for all SRC events and initiatives.

***Note****:* This means that all events should NOT be advertised independently. The idea is to avoid email overload + equality of marketing, hence all promotions will occur via this newsletter channel.

* IF an event occurs just before the newsletter is submitted, it is the responsibility of the rep to have it submitted in a previous newsletter.

*Portfolios/Students Impacted:*

SRC reps

*Recommendation:*

* Have a monthly SRC newsletter which combines all submissions by SRC reps.
* This newsletter should be submitted on the same date monthly.
* A deadline set for SRC members to make submissions
* An SRC member designated the task of forming the newsletter + publishing

*Justification/Reason for Recommendation:*

* To promote equality of marketing amongst all SRC reps + avoid email overload for students.

*Budget Impact: Nil*

**Proposed Action:**

* Refer to recommendations.
1. **Other Business**
2. **Next Meeting and Close**

April 8th before easter - reports/agenda items due March 30th

1. **Additional Documents**
	1. July 2021 Action Sheet

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| **July Action Sheet** |
| **Action** | **Responsibility** | **Completion** |
| Razin to follow up on Intersession Day Out after COVID-19 and get more info from Rameez. | **Razin** | **Planning for post COVID** |
| Crystal to initiate a plan to advocate for Nirimba and Bankstown Campuses. | **Crystal** | **Ongoing** |
| Start an action group to enquire about residential student issues. | **Alannah** | **Ongoing** |
| Alannah to start a working group with all reps for the 'Happy Hour' initiative | **Alannah** | **Ongoing** |

* 1. August 2021 Action Sheet

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| **August Action Sheet** |
| **Action** | **Responsibility** | **Completion** |
| Collective Officer Honorariums - Danielle to send a blanket email and organise a zoom meeting to discuss further. | **Danielle, Richard, Simon, Sarah** | **Ongoing (readdress at Feb meeting)** |

* 1. September 2021 Action Sheet

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| **September Action Sheet** |
| **Action** | **Responsibility** | **Completion** |
| International Student Collective – working group and meeting | **Loore (needs to be allocated to new rep after April EOIs)** | **Ongoing** |

* 1. October 2021 Action Sheet

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| **October Action Sheet** |
| **Action** | **Responsibility** | **Completion** |
| SRC newsletter – Alannah to discuss with Grant and Sarah | **Alannah** | **Ongoing**  |
| Muhammad is happy to pick up Anushka's action items. (Have not heard from Anushka so is working with Grant on this matter) | **Muhammad** | **Ongoing**  |
| Host ongoing discussions with international students and SRC reps. First meeting 25th Oct – brief updates on data packs for 2022 and SRC working group discussions | **Loore** | **Ongoing** |

* 1. December 2021 Action Sheet

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| **December Action Sheet** |
| **Action** | **Responsibility** | **Completion** |
| Sarah to include 2k for Sharmin's agenda item under campaign allocation in the budget committee meeting for January | **Sarah** | **Ongoing** |
| Bakar to further work on collaborations for the school-wide campaign starting with the School of Psychology | **Bakar & campus reps** | **Ongoing** |
| Simon to form a working group to organise future events with Pride Football Australia and SRC related soccer events for 2022 | **Simon (EOIs from Tiffany, Sarah, Sanjay & Jasmine)** | **Ongoing** |

* 1. January 2022 Action Sheet

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| **January Action Sheet** |
| **Action** | **Responsibility** | **Completion** |
| Action: Simon to provides updates of Pride Football Working Group in Feb meeting  | **Simon** | **Completed**  |
| Sarah to send the 13k equipment list alongside SSAF survey and meeting minutes | **Sarah** | **Completed** |
| Sarah to follow up if Hollie will be present at Feb meeting (Student Community and Parents Union Discussion) | **Sarah** | **Ongoing (reached out and haven't heard back)** |
| Alannah to curate poll for SRC office clean up across campuses | **Alannah** | **Ongoing** |
| SRC to revise NUS agenda item in February or March meeting. And reps to spend time familiarising themselves with NUS and what they do | **All reps** | **Postponed till March meeting** |
| Bakar to work on student polls and create a working group for further discussions on this initiative as a team | **Bakar** | **Ongoing** |
| Bakar to start an action group for student rep collaboration and to update us in the February meeting | **Bakar** | **Completed** |
| Bakar to work on student assistance for SRC | **Bakar** | **Ongoing** |
| SRC reps with budget portfolios assigned to provide updates in their member reports and/or mention them in the monthly SRC meetings | **All reps** | **Ongoing** |
| Emma to get back to the SRC with estimated affiliation cost and list of elected reps for 2022 | **Emma Hogan** | **Ongoing** |

* 1. February 2022 Action Sheet

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| **February Action Sheet** |
| **Action** | **Responsibility** | **Completion** |
| Sarah to follow up with Cam later about budget updates since he's got the most extensive budget portfolio in SRC | **Sarah** | **Completed**  |
| Alannah to follow up with Emma this week | **Alannah** |  |
| Richard to follow up next Monday or Tuesday regarding training | **Richard** |  |
| Richard to report back to SRC on more frequent EOI opportunities | **Richard** |  |
| Danielle to follow up Daniel Jantos and inclusive communities re: collectives | **Danielle** |  |
| Alannah to create an email thread to discuss ideas and plans for welcome week | **Alannah** |  |
| Cameron to provide accessibility and safety plans for all ongoing events | **Cameron** |  |
| Cameron to have a meeting to discuss plans for welcome week soon approaching | **Cameron** |  |
| Vicky to send Bakar contacts for IT for student polls | **Vicky** |  |
| Sarah to reach out to the current Director to organise a meeting between herself, Bakar and the editorial team | **Sarah** | **Completed** |
| Bakar to return with updates on the W'SUP team and share with SRC reps | **Bakar** |  |
| Hollie to draft collective position with the union and SRC reps, duties involved and how it'll fit into the SRC structure and if it'll operate across multiple campuses | **Hollie and others** |  |